

## **Harford County Board of Estimates Meeting**

March 21, 2017  
1:00 p.m.  
1<sup>st</sup> Floor Conference Room  
220 S. Main Street

### **Present:**

Billy Boniface, Director of Administration  
Karen D. Myers, Director of Procurement  
Richard Slutzky, County Council President  
Warren L. Hamilton, County Council Appointee  
Timothy Hopkins, County Executive Appointee  
Margaret Hartka, Senior Assistant County Attorney  
Robert Sandlass, Treasurer  
Joseph Siemek, Director of Public Works

Mr. Boniface, acting as chair, called the meeting to order.

### **Approval of Minutes of the February 21, 2017 Board of Estimates Meeting**

The minutes of the February 21, 2017 Board of Estimates Meeting were approved by general consensus.

### **Item No. 03-21-17-01**

Mr. Boniface presented Solicitation No. 17-173; Digital Radiography Equipment and Software; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Susan Kelly, Health Officer with the Harford County Health Department said they are requesting approval for the purchase of new equipment, accessories and software for digital radiography equipment. The Carestream CS 8100 Bundles Panorex Digital Radiography Equipment will provide a seamless integration with the current equipment used by the Harford County Dental Clinic.

The Harford County Dental Clinic recommends award in the amount of \$60,513.80 to Carestream Dental, LLC of Atlanta, Georgia in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

### **Item No. 03-21-17-02**

Mr. Boniface presented Solicitation No. 13-166; Construction Inspector II; Change Order.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Scott Kearby presented on behalf of the Department of Public Works, Construction Management. This change order is based on current staffing. Construction Management projects expenditures to increase for the remainder of the current year as well as the remaining option year.

The Department of Public Works, Construction Management recommends award in the amount of \$139,521.10 to Development Facilitators, Inc. of Millersville, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-03**

Mr. Boniface presented Solicitation No. 17-094; Budget Application Builder; Change Order

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ted Pibil from the Office of Information and Communication Technology said this request was to add budget book, financial reporting and personnel cost forecasting functionality to the software and facilitate the systems integration for these modules. This purchase will provide three years of licensing for these additional modules. This is a State of MD piggyback on contract BPO060B2490021.

The Office of Information and Communication Technology recommended award in the amount of \$311,330.00 to Eplus Technology, Inc. of Herndon, VA in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-04**

Mr. Boniface presented Solicitation No. 17-183; Purchase of Paver; Piggyback NJPA #113012-VTL.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warren Patrick from Fleet Management said this request is for the purchase of one 2017 LeeBoy Paver for the Highways Division.

The Department of Procurement, Fleet Management recommends award in the amount of \$101,187.50 to Valley Supply & Equipment Co., Inc. of Hagerstown, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-05**

Mr. Boniface presented Solicitation No. 17-184; Purchase of Tandem Rollers; Piggyback NJPA #032515-BAI.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Warran Patrick from Fleet Management said this request was on behalf of the Highways Division for the purchase of two 2017 Bomag BW120 SL-5 Tandem Rollers.

The Department of Procurement, Fleet Management recommends award in the amount of \$65,080.00 to JESCO of Rosedale, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-06**

Mr. Boniface presented Solicitation No. 14-208; Radio System Integration Consulting Services; Change Order.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Mitch Vocke from the Department of Emergency Services said they are requesting approval for consulting services for continual enhancements to the CMARC wireless radio system and the Harford County 700/800 wireless radio system. This is a cooperative purchase agreement by the CMARC jurisdictions.

The Department of Emergency Services recommends award in the amount of NTE \$100,000.00 per year to DiDonato Consulting Services of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-07**

Mr. Boniface presented Solicitation No. 17-017; Bus Shelters; Request for Proposals.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Robert Andrews from Harford Transit said this request was for the purchase and delivery of up to forty-two bus shelters at selected sites throughout Harford County over a five year period.

The Office of Economic Development and the Evaluation Committee recommend award in the amount NTE \$130,000.00 to Brasco International of Madison Heights, MI in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-08**

Mr. Boniface presented Solicitation No. 17-108; Sod Run WWTP Bio-Solids Dewatering System Upgrades; Request for Proposals.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dave Pergrin from the Department of Public Works, Water and Sewer Engineering said this request was for the design upgrades to the existing Sod Run Waste Water Treatment Plant Solids Handling Building. This design is the first phase of the Biosolids Master Plan to reduce the biosolids generated at the Sod Run WTP, while upgrading equipment that is over 35 years old.

The Department of Public Works and the Evaluation Committee recommend award in the amount of \$609,446.35 to Whitman, Requardt, and Associates, LLP, of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-09**

Mr. Boniface presented Solicitation No. 17-136; Edgewood Small Area Study; Request for Proposals.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steven Overbay presented on behalf of Karen Holt, Director of Economic Development. The purpose of the Edgewood Small Area Study is to create a forward looking community vision that will serve as a plan for the development/redevelopment of the Edgewood community.

The Office of Economic Development and the Evaluation Committee recommend award in the amount of \$59,900.00 to Thomas Comitta Associates, Inc. of West Chester, PA in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-10**

Mr. Boniface presented Solicitation No. 17-107; Open-End Soils Compaction and Concrete Inspection/Testing Services; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Steven Schulz from the Department of Public Works, Water and Sewer Engineering said the bid was to obtain services of a Soils and Concrete Inspection & Testing firm to oversee the soils and concrete inspection/testing on various capital improvements projects.

The Department of Public Works recommends award in the amount NTE \$200,000.00 to Froehling and Robertson, Inc. of Cockeysville, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-11**

Mr. Boniface presented Solicitation No. 17-028; Low-Voltage Electrical Work for Harford County Government; Request for Proposals.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Fred DiMeo presented on behalf of Ed Maley and DPW Construction Management. This RFP was to solicit proposals for low voltage electrical work at various County locations in the following categories: Fire Alarm Systems, Security Systems, Audio Video Systems, and IT Systems.

The Department of Public Works and the Evaluation Committee recommend award in the amount NTE \$300,000.00 per year to various firms in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-12**

Mr. Boniface presented Solicitation No. PM 89-001; Seventh Addendum/Amendment to Lease Agreement, 2335 Rock Spring Road, Forest Hill, Maryland 21050; Negotiated Procurement.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Sandlass.

Ms. Nina Smeltzer from the Division of Property Management said Harford County, Maryland wants to enter into a Seventh Addendum/Amendment to Lease Agreement with Colgate Investments, LLC, a Maryland limited liability company, formerly known as Colgate Investments, LLP, a Maryland limited liability partnership, formerly known as Colgate Investments, a Maryland general partnership, to extend the current lease of the premises, known as 2335 Rock Spring Road, Forest Hill, Maryland 21050, consisting of six thousand (6,000) square feet of office and storage space, which is the current location of the University of Maryland, Agricultural Extension Office.

The Department of Administration, Division of Property Management recommends award in the amount of \$21,000.00 to Colgate Investments, LLC in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-13**

Mr. Boniface presented Solicitation No. PM 04-002; Lease NS Willoughby Beach Road, approximately 17 acres; Negotiated Procurement.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Peter Wakefield from the Division of Property Management said Harford County wishes to enter into a lease with Maurice Jones, to farm the County owned property known as NS Willoughby each Road in Edgewood, Maryland.

The Department of Administration, Division of Property Management recommends an award in the amount of \$1,972.00 per annum to Maurice Jones in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-14**

Mr. Boniface presented Solicitation No. PM 06-004; Lease Addendum, 120 Hays Street, Suite 200; Negotiated Procurement.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Peter Wakefield from the Division of Property Management said Harford County Health Department wishes to enter into a Lease Addendum with Lambdin Development Company for the property known as 120 Hays Street, Suite 200, Bel Air, Maryland, 21014.

The Department of Administration, Division of Property Management recommends award in the amount of \$170,091.92 per year + CAM + BGE + Real Estate Taxes with a 3.5% increase in years 3, 4 and 5 to Lambdin Development Company of Belcamp, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 03-21-17-15**

Mr. Boniface presented Solicitation No. PM 06-004; Lease Addendum, 120 Hays Street, Suite 300; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Peter Wakefield from the Division of Property Management said Harford County Health Department wishes to enter into a Lease Addendum with Lambdin Development for the property known as 120 Hays Street, Suite 300, Bel Air, Maryland, 21014.

The Department of Administration, Division of Property Management recommends award in the amount of \$230,915.20 per year + CAM + BGE + Real Estate Taxes with a 3.5% increase in years 3, 4, and 5 to Lambdin Development Company of Belcamp, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

As there was no further business, the meeting was adjourned at 1:45 p.m.

Respectfully submitted,

Sharon Vanden Eynden